



Care Quality Improvement Committee Remit

Members	<ul style="list-style-type: none"> • Chair • SC Representative • LTC Chair • Project Lead • Ordinary Member (up to 4) • Patient Representative (up to 2) • Early Career Researcher • Clinical Discipline Group Representative • Project leads of CQI projects – co-opted
Other Considerations	<ul style="list-style-type: none"> • Ordinary members are representatives from centres that are actively involved in any of the <i>SDMregistries</i> related activities (as specified in the process for appointing new members) • Only CQIC members should attend the meetings; no representatives should attend unless expressly agreed by the project lead • All members should complete a declaration of interest form • Members will demit in August of the year of demission. The standard process shall be followed for appointing new members and as outlined at https://sdmregistries.org/process-for-appointing-new-members/
Quorum	50% of CQIC
Meetings	Two meetings per year held remotely. Members are expected to attend all meetings (and as a minimum half of the meetings over two years)
Remit	<ul style="list-style-type: none"> • Provide oversight and direction to the CQIC-related activities of <i>SDMregistries</i> • Disseminate the activities of the committee • Be represented in the Steering Committee
Specific Tasks	<ul style="list-style-type: none"> • Maintain the focus of the CQIC-related registry activities on care quality improvement and explore how the CQI aspects can be enhanced • Advise on the content of the website - https://sdmregistries.org/quality-improvement/ • Guide the development of an international peer review process for DSD centres • Interact with the LTC on learning and training activities
Chair of the CQIC	<ul style="list-style-type: none"> • Serve a 5-year term renewable for another 1 yr • Advise on the newsletter and content of the website - https://sdmregistries.org/qi-committee-members/ • Represent CQIC on the <i>SDMregistries</i> Steering Committee and LTC • Attend the I-DSD Symposium and <i>SDMregistries</i> Webinar • Provide CQIC update at the I-DSD Symposium (The expense for attending the I-DSD Symposium shall be covered by <i>SDMregistries</i> to a generous ceiling)
Other Members	<ul style="list-style-type: none"> • Serve a 3-year term renewable for another 1 yr



	<ul style="list-style-type: none">• Communicate to the <i>SDMregistries</i> Project Management Group through the Chair of the CQIC who will represent the CQIC in the Steering Committee• Demit office after the second meeting in the year, irrespective of when they joined the office
Clinical discipline group representative	<ul style="list-style-type: none">• Will represent CQIC Clinical Discipline Groups and report on their activities• The remit of CDGs will focus on improving patient care through the resources and activities of <i>SDMregistries</i>. This will include (1) involvement in research/CQI projects using the registry platform, (2) development of information resources, (3) development of L&T events for professionals and (4) participation in peer review.• Over a period of 4 years all CDGs will be expected to undertake all 4 of these activities.• Renewal of a CDG will occur every 4 years depending on its progress.
Members Benefits	<ul style="list-style-type: none">• All members shall receive a 50% discount for the <i>SDMregistries</i> data access fees for the duration of their term• All members shall be able to avail the concessionary registration fee for the biennial I-DSD symposium

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